

**SAINT STEPHEN'S PRESCHOOL
2017 SUMMER CAMP FOR THOSE
ENTERING 1ST – 3RD GRADES
REGISTRATION INFORMATION**

THIS INFORMATION IS ALSO ON OUR WEBSITE AT:

www.ssepreschool.org

Registration Dates:

Tuesday, Feb. 28– Saint Stephen's Staff and Preschool Board

Wednesday, Mar. 1–Saint. Stephen's Church members currently enrolled

Thursday, Mar. 2– Non-members currently enrolled

Wednesday, Mar. 8– Saint Stephen's Church members not currently enrolled

Thursday, Mar. 9 – All others

- Registration will begin at 9:00 a.m. on assigned days. If you need specific days and weeks, you may want to come before 9:00 a.m. to get in line. Registration will be held in the Parish Hall. *The Church doors will be unlocked between 7:00 and 7:30 a.m.*

For those currently enrolled:

- One person from each family must be present to register.
- Pick up a number as you walk in the Parish Hall.
- At 9:00 a.m., we will take your registration as you are present in line and number it. This should be a brief process.
- **Please Note!** We do guarantee that all children currently enrolled will have a spot during our summer program but we cannot guarantee a spot on specific weeks. Typically certain weeks are more popular during the seven week program. If you need specific weeks you may need to be here by 9:00 a.m. on your designated registration day. The above-mentioned guarantee will apply only if we receive your registration by **Tuesday, March 7**. Any registration forms received after that date will be filled based on availability. Several of our weeks were full last year and we had to turn campers away so please sign up on time to reserve your spot!
- You will be notified by email by Wednesday, March 22 as to which days your child/children will be attending. We will do everything possible to give you your first choice.

- **Payment Policy for Summer 2017!** FEES due at registration: 1) Registration fee based on the number of children you are enrolling (see page 4 for amounts) and 2) One-half of your summer tuition based on the number of days for which you register. You still will be allowed to adjust your days, based on availability, through May 1, 2016. You may include both of these amounts on one check. The balance of your tuition, adjusted for any changes through May 1, will be due on June 1, 2017. **There will be no refunds, however, of any portion of the tuition paid at registration so please try to plan as carefully as possible when you register for summer school.**
- You may take your child to his or her classroom or to the carpool area downstairs after you drop off your form.

For those not currently enrolled:

- One person from each family must be present to register.
- Pick up a number as you walk in the Parish Hall. Please remain in the Parish Hall until registration begins.
- We will begin the registration process at 9:00 a.m. If we are able to place your child, we will let you know the sessions and the days your child will attend this summer before you leave registration.
- **Payment Policy for Summer 2017!** FEES due at registration: 1) Registration fee based on the number of children you are enrolling (see page 4 for amounts) plus 2) One-half of your summer tuition based on the number of days for which you register. You still will be allowed to adjust your days, based on availability, through May 1, 2016. You may include both of the above amounts on one check. The balance of your tuition, adjusted for any changes through May 1, will be due on June 1, 2017. **There will be no refunds, however, of any portion of the tuition paid at registration so please try to plan as carefully as possible when you register for summer school.**
- If your child does not get a space on the day that you want, you may sign up to be on a wait list at no cost. You do not have to pay a registration fee until your child is accepted to the program.

Summer Camp for Children Entering 1st – 3rd Grades

We will be offering a Summer Camp for those entering the 1st – 3rd grade in the fall. The camp will be offered the same weeks as the Preschool Summer Program during the same hours – 9 am. - 1 p.m. It is required, however, that you sign up for the whole week rather than just MW or just TTH. Tigger Time will also be available for these students at the regular Tigger Time rates. Each week will include:

- Specific theme
- Water play day
- Cooking a snack
- Making a craft
- Science experiment related to theme
- Exercise

Our themes for this summer will be as follows:

- ❖ Week 1: Sports and Games
- ❖ Week 2: Construction
- ❖ Week 3: Bike Week
- ❖ Week 4: Master Chef
- ❖ Week 5: Animal Planet
- ❖ Week 6: Mad Scientist
- ❖ Week 7: Let's Get Crafty

2017 Summer Schedule

| | |
|--------|-----------------|
| Week 1 | June 12-15 |
| Week 2 | June 19-22 |
| Week 3 | June 26-29 |
| Week 4 | July 10-13 |
| Week 5 | July 17-20 |
| Week 6 | July 24-27 |
| Week 7 | July 31- Aug. 3 |

Summer School Tigger Time!!

All summer campers are eligible to attend “Tigger Time” – our extended day program - from 1:00-2:30 p.m.. Payment is due by June 1 (as is the balance of regular summer school tuition) and is \$10 per day. Siblings receive a 50% discount. “Drop-in” throughout the summer will be \$15 per day –due on the day the child stays - and based on availability. This higher fee will apply to any day in which a child is not signed up for and paid in advance. Please note that if we do not have enough children pre-register, Tigger Time may not be offered on certain days. For example, if only two children sign up for Wednesdays, we will not be able to offer Tigger Time on Wednesdays. We will let you know in advance if that is the case.

If you have any questions, please call the office at 967-6317.

FEES FOR ST. STEPHEN’S SUMMER PROGRAM

- 1. Registration Fee.** This is payable at time of registration and is the same regardless of the number of weeks your child(ren) attend.

| | |
|-----------------------------|----------|
| One child..... | \$ 40.00 |
| Two children..... | \$ 70.00 |
| Three or more children..... | \$ 90.00 |

This registration fee schedule reflects a reduction for siblings.

- 2. Tuition - PAYMENT POLICY -** One-half of your tuition is due at registration with the balance being due by June 1. This applies regardless of the weeks that your child attends. You may adjust your weeks prior to May 1, 2017 and your balance due will likewise be adjusted; however, there will be no refund of the tuition paid at registration. For example, if you register for 4 weeks, then \$220 of tuition is due at registration. If you reduce your number of weeks to just 1, we will not refund any portion of the \$220 received at registration so please be diligent in selecting your weeks. In other words, there will be no financial penalty for adjusting your weeks subsequent to registration provided that you do not reduce your total number of weeks by more than 50%. This change is necessary because, in the past, we have had problems with people signing up for a large number of days and then cancelling most of the days at the last minute when it is too late for us to adjust the number of teachers hired for the summer.

Summer Camp Tuition

| Child | Weekly fee |
|-----------------------|------------|
| 1 st child | \$110/week |
| 2 nd child | \$100/week |

Where siblings are involved, the child who attends the greatest number of days for the entire summer will pay the full rate and the child attending the fewer number of days will receive the sibling discount. This is a change from our sibling policy throughout the year where the older sibling pays the full rate and the younger sibling receives the discount.

3. Prepaid Tigger Time (Extended Hours 1:00 -2:30 p.m.)

| Child | 1 day/week | 2 days/week | 3 days/week | 4 days/week |
|----------------|-------------------|--------------------|--------------------|--------------------|
| 1st child | \$10/week | \$20/week | \$30/week | \$40/week |
| Add'l siblings | \$5/week | \$10week | \$15/week | \$20/week |

- Tigger time does not need to be paid for at registration but payment is due in full by June 1, 2017.
- Note that families with multiple children in the program do receive sibling discounts but only if both children are attending Tigger Time on the same day. If only one child from a family is attending Tigger Time, the \$10/day rate will apply.
- The charge for dropping in Tigger Time on a day when not pre-registered and prepaid is \$15/day for the first child and \$7.50/day/child for siblings.

